Greenleys Junior School

LEARNING *for* LIFE

Children with Health Needs Who Cannot Attend School Policy

Date of Approval:	**4 July 2023**
Date of Next Review:	**July 2024**
Signed: Executive Headteacher	**M Talbot**
Signed: Chair of Governors	**M Hall**

Document History

Date	Change Reference	Summary of Change

1. Aims

This policy aims to ensure that:

> Suitable education is arranged for pupils on roll who cannot attend school due to health needs

> Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#) and has been written using the guidelines supplied my Milton Keynes Local Authority.

3. The responsibilities and expectations on the school

- If a child is expected to be absent for 15 working days or less, and where this is not part of a pattern of absence related to chronic or recurring illness, arrangements will be made, in liaison with the parents, to provide schoolwork to be complete at home as soon as they become able to cope with it.

- Initial contact being made by Vicki Thurstance, Head of School, to establish the child's invidual medical need and potential barriers to attending school

- Ensure that the LA is made aware as quickly as possible (at the latest on the sixth day of absence) using the 'School to LA Notification Form – Part A' via the SEND Service SEN Support email (SENDSupport@milton-keynes.gov.uk) once it is recognised that a child is unable to attend school because of health reasons, and where the absence is expected to last for more than 15 days (consecutive or cumulative)

- Work in partnership with the LA, hospital and/or medical professionals involved and parents:

    1) to develop and share the child/young person's Individual Healthcare Plan (IHP) with appropriate professionals and parents/carers, and review the IHP at least half termly or whenever the child/young person's health condition changes

    2) where LA support is required, schools/settings should invite the LA to the child/young person's IHP development meeting and email the finalised IHP to SENDSupport@milton-keynes.gov.uk

    3) inviting the LA to IHP review meetings where relevant and appropriate

    4) sharing promptly as appropriate information about the child/young person's curriculum, achievements, and any special educational needs / disabilities

    5) providing appropriate work and materials promptly and regularly

    6) actively monitoring progress and attainment where appropriate

    7) being active in the smooth reintegration back into school, liaising with the LA and other agencies as necessary, through use of the IHP.

- Ensure that children/young people who are unable to attend school because of health reasons are kept informed about school social events and are enabled to participate in homework clubs, study support and other activities as appropriate

- Encourage and facilitate liaison with peers, for example, through visits, videos etc.

- If the school are unable to manage the needs of the child/young person without the intervention of the LA:

  The school should complete and send in Parts A & B of the 'School to LA Notification Form' requesting support from the LA SEND Support Team

  The LA should be invited to an Individual Health Plan (IHP) meeting via the SEND Services Support Line (01908 657825) or SEN Support email (see above)

- Monitor attendance and mark registers so that they show if a child is, or ought to be, receiving education otherwise than at school for health reasons:

  Schools should not remove a child from the school register unless written medical evidence states that they will be unable to attend school for the rest of their compulsory schooling.

4. Monitoring arrangements

This policy will be reviewed annually by the governing board. At every review, it will be approved by the full governing board.

5. Links to other policies

This policy links to the following policies:

> Accessibility plan

> Supporting pupils with medical conditions