

*Greenleys Junior School*



LEARNING *for* LIFE

# Remote Education Parental Information

## 2021-22

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where a child has contracted COVID-19 but are asymptomatic and therefore unable to come into school but are able to continue with their education at home.

For details of what to expect where individual pupils are self-isolating, please see Page 8.

## **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day of them working at home?**

In the first instance the school will provide:

- guided work through Microsoft Teams
- other online learning content

### **Following the first day of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We aim to teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects. For example, we may need to adapt subjects such as physical education, science, music, design and technology and art due to the challenges in obtaining suitable resources and equipment at home.

Added to this, we may opt to suspend teaching certain subjects and reposition this learning back when the pupils return.

As the teachers will still be teaching in school with the rest of the children, there will be no live lessons taught remotely, instead the children will use the teaching resources and be able to talk to their teacher via the chat function.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 2	A minimum of four hours study time each day. This will be independent work. Children will be able to message and chat with their class teacher via the chat function. If they require some face to face work then this can be arranged with the teacher at a time where they are not teaching the rest of the class.
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## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

We will use an APP developed by Microsoft called “Teams”.

This APP will need to be downloaded on the device your child is using to access remote education. Devices provided by the school will already have Teams downloaded.

At times we will also set work that will require the use of the internet and sites such as:

- Oak Academy
- IXL
- My Maths
- Times Tables Rock Stars
- Reading Eggs
- Spelling Shed
- Grammarsaurus
- Developing Experts (Science)
- Education City
- YouTube
- BBC Bitesize

Pupils already have usernames and log in details for these sites where they are needed. Passwords to these sites can be sent via Teams if required, please contact the class teacher via their year group email.

### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

We will allocate a school laptop and/or a 4G wi-fi router and data SIM to all pupils who do not have a suitable device at home. This will be achieved by:

- asking if you require a device when you phone the school to inform us of the COVID situation.
- rebuilding our school laptops so they are suitable for use at home
- lending out school laptops and 4G wi-fi routers and data SIMS to ensure every child is able to access the remote learning offer

You will be required to confirm and sign a loan agreement related to the lending of school equipment. The school will require all items to be returned in the same condition they left the school in. You will need to attend the school site to collect your devices. This collection date and time will be agreed when we contact you.

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

Your child will need to log in to Microsoft Teams (MS Teams) If you are at home you will need a suitable device (laptop/tablet with keyboard) and an internet connection. The school will loan out equipment to ensure everyone has access.

MS Teams is a very popular online learning environment where teachers set up their classes and their assignments. Children already have a username and a password to access MS Teams. If you have misplaced your child's username and password please email their teacher on:

[Year3teacher@greenleysjunior.org](mailto:Year3teacher@greenleysjunior.org)

[Year4teacher@greenleysjunior.org](mailto:Year4teacher@greenleysjunior.org)

[Year5teacher@greenleysjunior.org](mailto:Year5teacher@greenleysjunior.org)

[Year6teacher@greenleysjunior.org](mailto:Year6teacher@greenleysjunior.org)

You can find out more about MS Teams here:

<https://youtu.be/SemjM2fHV2Q>

Your child will log in and complete the work provided on MS Teams. This will be acknowledged by the teacher and feedback given where appropriate.

We will use a mixture of:

- pre-recorded lessons
- online content links (such as Oak Academy or YouTube)
- specific online websites (such as My Maths, TT Rock Stars etc..)

Your child will complete the same work as if they were in school, following their school timetable where we can.

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

It is expected that children fully engage with all their learning activities if they are well enough to do so. We have set out a full timetable of daily lessons. If anyone is struggling to access the work then they must contact the school. We will usually be able to provide a solution.

It is expected that parents provide:

- support for children to be connected to the internet and ensure appropriate filtering is in place. Know what your child is accessing
- support for children in looking after their device and to keep it charged and ready for each session
- a space at home to work that enables children to concentrate and get on with their work
- resources such as pens, pencils and paper to take notes or work things out
- a safe space to undertake P.E. lessons
- time 'off-screen' during break and lunch slots
- encouragement and support during the independent task time

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

We will be monitoring engagement with remote learning very closely. We will do this by:

- checking all the assignments are completed to a good standard
- communicating with the teaching staff to see what engagement happens each week
- use of the Learning Mentor

Where engagement is a concern we will:

- contact the home (phone/email) and discuss any issues
- offer support if any can be identified
- undertake home visits

Where engagement continues to be a concern after the above actions, we will:

- collect any school loaned devices and distribute them to another family
- communicate and seek advice from the Local Authority and Children's Social Care

### **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

We will:

- provide whole class/group feedback
- some individual feedback (depending on the tasks)
- quiz scores
- online assessment marking (IXL/My Maths/Developing Experts/TT Rock Stars/Spelling Shed)

Pupils will usually receive some form of feedback each day.

### **Additional support for pupils with particular needs**

#### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

All pupils with an EHCP are offered a full-time school place.

Other children with recognised additional needs may be offered a part-time school place. This is at the school's discretion and will be based on needs/safety/capacity.

At home:

- the online work set by teachers will continue to be differentiated as it would usually be within the lesson to support pupils of all abilities in accessing the learning
- where needed, individual pupils (including those with EHCPs) may receive more individualised online provision or intervention packages
- where needed, school will offer advice on additional resources including signposting parents to on-line activities and school paid for password required websites to practise key skills
- to support younger SEND pupils, not all work set will require a formal written outcome. Tasks may include more practical activities that can be completed independently within the home
- the school continues to provide easy access to the School's SENDCo via e mail or by phone if additional advice is needed ([jcoles@greenleysjunior.org](mailto:jcoles@greenleysjunior.org) or 01908 312551)
- outside agencies will continue to offer advice for school staff and parents

## **Remote Learning – Our rules and expectations**

### **Staff and parents:**

- staff will use professional language and will dress appropriately
- 1:1 sessions are not expected to take place. Teachers will communicate with children, where possible, using the chat function or the teacher email address
- staff are not expected to answer queries at all times throughout the day. They will do their best to answer as many as possible when time allows
- there will be a mixture of pre-recorded sessions and pre-set work
- staff will not monitor the chat or emails after 3.45pm. They use this time to mark work and plan for the next day. Please be patient with queries you have and support our staff as they do their best for your children
- teachers will mark work in a variety of ways. Mostly, they will provide whole group feedback as they would usually do in school. While they look at all work handed in, they are not expected to mark each piece of work separately, although they will sometimes do this too as they would usually do in school.

### **Children are expected to:**

- use the chat function only to communicate with the teacher to ask or answer questions
- remember and follow our 'Ready, Respectful, Safe' rules at all times
- be as independent in their learning as possible. Teaching input will guide the children with the task that is to be completed